



San Luis Valley RETAC
Regional Emergency Medical & Trauma Advisory Council
8900 Independence Way * Alamosa, Colorado 81101 * 970-975-0227

Grant Guidelines

Dear Potential Applicant:

The San Luis Valley RETAC is committed to supporting EMS activities within the six counties of our RETAC. This includes Costilla, Conejos, Alamosa, Rio Grande, Mineral and Saguache Counties. To help accomplish this, the RETAC board has instituted a funding process for anyone involved in EMS activities within our counties.

The SLV RETAC Board has been able to put aside funds towards a grant process. The funds available are extremely limited. We depended upon the participating counties for the availability of these funds.

The \$75,000 is given as follows: This fiscal year \$7,500 per agency was allocated by the SLV RETAC for each EMS agency. Each EMS agency will decide how the funds are spent, and who will administer their funds. The only requirement for these funds is that they must be spent on the basic EMS needs of: EMS Transportation, Medical Equipment, EMS Communications, or EMS Training.

Any remaining from prior fiscal year's budget savings has been allocated toward regional programs. For this portion of the mini-grant process, the funds will not be divided evenly between the counties but will be placed in a "lump sum". As a regional board, with a regional purpose and process, this grant fund will be distributed looking at the SLV RETAC, and not as individual counties. Awards will be granted with this philosophy in mind using our regional goals and objectives as outlined in SLV RETAC biannual plan for the fiscal year in question.

The restrictions on use of these funds are:

1. These funds are intended for distribution to EMS and Trauma provider entities. The SLV RETAC will be responsible for ensuring the funds are used for this purpose.
2. None of this funding may be retained by the SLV RETAC and used for its expenses except for the amount identified in the budget as Indirect.
3. Projects that were not funded in the States regular competitive grant process are not eligible for funding as part of this scope.

Common Questions & Answers

1. Who can apply for this grant?

Anyone involved in EMS activities within the SLV RETAC is eligible to apply for this grant. The SLV RETAC has medical facilities, pre-hospital transporting agencies within

Reyna Martinez
SLV RETAC Coordinator
slvretac@gmail.com
970.975.0227

Julie Ramstetter
Board Chair
julie.ramstetter@slvrmc.org

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our boundaries, along with fire agencies, many of which perform patient care. All these agencies may apply.

2. What can I use these funds for?

The grant application should COMPLIMENT the SLV RETAC's goals for the next two years if possible. Those goals are:

Goal # 1: Rebuild a working relationship between the SLV RETAC board, the County commissioners, and EMS agencies.

Goal # 2: Injury Prevention: Collaborate with local first responder agencies to promote prevention, raising awareness and safety to local schools and throughout the community.

Goal # 3: MCI Plan: prepare, coordinate, and execute the plan.

Goal # 4: First Responders Wellness/Peer Support: Emotional, Physical, Mental support group

Goal # 5: Provide continue education to first responders and support our local EMS/Paramedic and Nursing education and training facilities across the valley.

We are also prioritizing our Regional Medical Direction and CQI efforts. This includes patient data collection and submission by our prehospital agencies.

Other categories of requests will also be accepted, but those requests that coincide with our RETAC goals will be scored higher.

3. What amount can I ask for?

This grant should be viewed as a small grant in comparison to the state's EMTS Provider Grants. Any amount can be asked for, but please keep in mind that the SLV RETAC will be looking at the entire region when scoring these grants, and we only limited funds to give out.

4. Do I have to provide a cash match to be eligible for these funds?

A cash match is not required but will be looked on more favorably when scoring your grant. There is no requirement as to the amount or percentage of matching funds as required by other grants.

5. Are there any other requirements for applying for this grant?

Submission of your current "Agency Profile Form" is required to be eligible for our SLV RETAC Mini-Grant funds. This applies to all agencies that provide patient care, including non-transporting agencies.

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If you have not already done so, you will need to go through the process of obtaining a login and username for access. If you already have an agency profile on file at CDPHE, this information must be updated yearly, or as important changes occur. The SLV RETAC uses the agency profile information in many ways for planning and improving care within our region.

The SLV RETAC is also committed to improving patient care using patient data. If you are a transporting agency, we ask that you be submitting your patient data to the Image Trend system at CDPHE. If you are NOT submitting, please provide a very thorough explanation/plan for your eventual data submission in your grant application. Data submission is only required for transporting agencies.

6. How will the SLV RETAC board score these grants?

All grants will be scored using a regional approach. A very simple scoring tool has been developed for this. Priorities for the scoring of the grants received will be based on the board's regional approach to EMS within the SLV RETAC using our current goals/objectives for the region as a priority. For example, any grant request relating to SLV RETAC goals will score higher than a request that does NOT relate to any of our goals. Also, a REGIONAL request will score higher than an individual agency grant.

Other categories of requests will also be accepted, but those requests that coincide with our SLV RETAC goals will be scored higher.

7. Who will score these grant requests?

The SLV RETAC grants committee made up of SLV RETAC board members will score the grants, with as equal as possible representation from all our five counties.

8. Will grant hearings be held?

The SLV RETAC board will be scoring grant applications during regular scheduled meetings. You will be contacted after the submission of your grant to ascertain if you would like a hearing. A hearing is NOT required, but if you would like a chance to explain your grant, we'll set it up.

9. When is the grant application due?

The grant applications are due in full by May 1st, 2024. (Approved projects must be completed and presented to SLV RETAC not later than May) Failure to meet this requirement will result in loss of funding.

10. Where do I send the completed grant?

An electronic copy of your grant request should be sent to the SLV RETAC Coordinator at: E-Mail: slvretac8@gmail.com.

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11. What about hard copies of the Grant Application?

You should 1 original signed hard copy of your grant request to the SLV RETAC Coordinator. This copy **MUST** have your original signature and not an electronic signature in the “Agreement” section of the application. Do not bind because we will need to make enough copies for the grants committee. These should be sent to:

Reyna Martinez, Coordinator
Cell (970)975-0227
Email: slvretac8@gmail.com

12. What if I have questions?

You may contact Reyna Martinez at the address above, or by phone or e-mail at provided numbers.

